



## ELAINE W. HUGHES OUTSTANDING SPONSOR AWARD and OUTSTANDING REGIONAL SPONSOR AWARDS

### The Awards

**I. The Sigma Tau Delta/Elaine W. Hughes Outstanding Sponsor Award** is given annually to recognize a sponsor who gives generously of his or her time, talents, and creativity to a local chapter. The award recognizes a sponsor and mentor who fosters a spirit of scholarly exchange in the local chapter. The award is named in honor of Elaine W. Hughes of the University of Montevallo, former Southern Regent, Vice President, and President of Sigma Tau Delta.

The recipient of the award will receive a \$500 check from Sigma Tau Delta and a commemorative plaque.

**II. The Sigma Tau Delta Outstanding Regional Sponsor Awards** are given annually to recognize a sponsor from each region who gives generously of his or her time, talents, and creativity to a local chapter. The award recognizes a sponsor and mentor who fosters a spirit of scholarly exchange in the local chapter.

The recipient of the award will receive a commemorative plaque and regional recognition.

### Criteria

1. Prior to nomination, the nominee must have served for three consecutive years as sponsor of an active chapter.
2. A nominee cannot have received the award in the past three years.
3. A nominee must not be serving as a member of the Board of Directors at the time of nomination.

### Judging of the Nominees

1. The Central Office will verify active chapter status.
2. Judges will be the members of the Student Leadership Committee (Student Advisors and Student Representatives).
3. Those sponsors not chosen for the Hughes Award will be considered for the Outstanding Regional Sponsor Awards. Chapter members need submit only one nomination letter.
4. The winners of the Hughes Award and the Regional Sponsor Awards will be announced at the International Convention in March.

### Nomination Procedures

1. Chapter members may nominate their sponsor by submitting a nomination letter. Each chapter may nominate only one sponsor each year. Each chapter may only submit one letter of nomination. Chapters with more than one letter will not be considered for the award.
2. The nomination letter, which should not exceed 1000 words, must include the following information:
  - a) a statement describing the nominee's contributions as a faculty sponsor;
  - b) the length and dates of service as a chapter sponsor and, if applicable, as a member of any Sigma Tau Delta regional or national committees (or Board);
  - c) the size of the chapter and the number of English majors/minors in the college.
3. Submit 5 copies of the letters of nomination.
4. Letters should be mailed to:

Sigma Tau Delta  
Outstanding Sponsor Awards  
Department of English  
Northern Illinois University  
DeKalb, IL 60115-2863

5. **All entries must be postmarked by November 30.**